

## Educational Service Unit 8

Providing supplementary services to the schools in the counties of Antelope, Boyd, Holt, Madison, Pierce, Stanton, and Wheeler.

302 Main Street • P.O. Box 89 • Neligh, NE 68756-0089 Phone 402-887-5041 • Fax: 402-887-4604 • <u>http://www.esu8.org</u>

Date

Dear Parent,

School districts within the state of Nebraska are currently implementing a web-based system of management for filing Special Education forms. Members of your child's education team will be granted access to the web based forms, just as they are with the current hard copy version of the forms. Your child's records will be contained on a secure web-based server maintained by a system administrator who is not an employee of the school district, but is bound by the requirements of the Family Education Rights and Privacy Act (FERPA).

After your child's information has been entered, it will be available for your viewing at: <u>http://iep.unl.edu</u>. If you choose to access the forms on-line, simply request your user name and password form your child's case manager. You may still request a hardcopy version of the forms as well.

Please visit the ESU #8 Special Education Department web site at: <u>http://www.esu8.org/specialEducation/home.html</u> for updates and current information regarding the web-based system for filing Special Education forms. If you have any questions, please contact Sheila Kropp, SRS Trainer, via e-mail at <u>skropp@esu8.org</u> or by telephone at (402) 887-5041, or your child's case manager.

Sincerely,

Case Manager

Special Education Coordinator

Dan Garner, Osmond, Pres. Del Fuelberth, Battle Creek Bill Kuester, Neligh Nigel Buss, Norfolk

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