

PROCEDURAL TIMELINES

Estimated Date(s) of Testing Change

Date: _____

To: _____
(Parent/Guardian)

Special Education Rule 51 states that parent(s)/guardian(s) must be given a timeline for initial testing and for a reevaluation. If the initial timeline cannot be met the district must communicate to the parent(s)/guardian(s) the progress toward completing the evaluation.

_____ was due to be evaluated by _____.
(Childs Name) (Date)

Our district will not be able to meet this timeline and have scheduled a new testing date of _____.
(Date)

If you have questions or concerns regarding the new evaluation date, please contact the Case Manager (listed below) prior to the above testing date.

Sincerely,

(Case Manager)

(Phone)