



**INVITATION TO APPLY
FOR THE POSITION OF
ADMINISTRATOR**

Phone

(402) 887-5041

Fax

(402) 887-4604

Website

www.esu8.org

Address

110 E 4th Street

PO Box 89

Neligh, NE 68756



**The mission of
ESU 8 is to promote
excellence in
education through
leadership,
service
and support.**



OVERVIEW

The ESU 8 Board of Directors is seeking a highly qualified, fully certified, educational leader to serve as Administrator. The board wishes to have the successful candidate assume the responsibilities of the position July 1, 2019.

ESU 8 is accredited by the State of Nebraska and AdvancED.

A 10-member Board of Directors oversees the intermediate agency which provides programs and services to K-12 school districts in the counties of Antelope, Boyd, Holt, Madison, Stanton and Wheeler. The school districts served can be found by clicking [HERE](#).

We Believe...

- ~in building relationships
- ~in student opportunities
- ~in data informed decisions
- ~in a continuum of service delivery
- ~in a growth mindset

QUALIFICATIONS

The candidate must have the background, skills and abilities essential for excellence in educational leadership. The board recognizes that selecting an administrator is one of the most important decisions it will make. The board has identified the following desired characteristics:

- *Visionary leadership. Possesses a leadership style based on honesty, integrity, accountability and responsibility; able to motivate and engage people to achieve the mission and vision of ESU 8.*
- *Finance and budgeting. Possesses a strong working knowledge of school finance and budgeting; has a clear understanding of federal, state and local funding issues.*
- *Personnel management. Possesses excellent people skills with an ability to recruit and retain high quality staff through strong personnel management practices.*
- *Communication. Possesses an ability to communicate clearly with the ESU 8 Board, staff, school administrators, ESUCC (statewide ESU administrators' council), legislators, and other stakeholders, both verbally and in writing.*
- *Agency improvement. Possesses a commitment to the continuous agency improvement process with an understanding of educational practices, research, and federal, state and local initiatives; able to frame issues for discussion, reach timely decisions and implement change when needed.*

Learn about our Board of Directors [HERE](#).

Meet the ESU 8 employees [HERE](#).

See what "We Believe" by clicking [HERE](#).

Find the administrator application [HERE](#).

Application & Selection Process

All nominations, letters of application, inquiries, credentials and copies of legal proof of administrative qualifications should be addressed to:

Educational Service Unit 8
Attn: Elleah Wiebelhaus
Business Manager
PO Box 89
Neligh, NE 68756
ewiebelhaus@esu8.org



APPLICATION SHOULD INCLUDE

- A letter setting forth personal qualifications, experiences and reasons for interest in the position.
- A current resume.
- A completed application which can be found by clicking [HERE](#).
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degrees.
- Names of applicants will be held in strict confidence whenever possible. In the final process, the Board of Directors may visit the district where the candidate is employed but will not proceed without the knowledge and consent of the candidate.

EDUCATIONAL SERVICE UNIT 8

LEAD ~ SERVE ~ SUPPORT